

**TENDRING DISTRICT COUNCIL**

Committee Services  
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Essex  
CO15 1SE

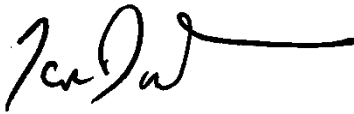
4 March 2021

Dear Councillor

I HEREBY SUMMON YOU to attend the meeting of the Tendring District Council to be held at 7.30 p.m. on Tuesday 16 March 2021 when the business specified in the accompanying Agenda is proposed to be transacted. The meeting will be held in accordance with the relevant provisions of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

This means that Councillors can attend the meeting by joining it remotely.

Yours faithfully



Ian Davidson  
Chief Executive

To: All members of the  
Tendring District Council

# TENDRING DISTRICT COUNCIL

## AGENDA

For the meeting to be held on Tuesday, 16 March 2021

### **Prayers**

#### **1 Apologies for Absence**

The Council is asked to note any apologies for absence received from Members.

#### **2 Minutes of the Last Meeting of the Council (Pages 1 - 12)**

The Council is asked to approve, as a correct record, the minutes of the meeting of the Council held on Tuesday 16 February 2021.

#### **3 Declarations of Interest**

Councillors are invited to declare any Disclosable Pecuniary Interests or Personal Interest, and the nature of it, in relation to any item on the agenda.

#### **4 Announcements by the Chairman of the Council**

The Council is asked to note any announcements made by the Chairman of the Council.

#### **5 Announcements by the Chief Executive**

The Council is asked to note any announcements made by the Chief Executive.

#### **6 Statements by the Leader of the Council**

The Council is asked to note any statements made by the Leader of the Council.

*Councillors may then ask questions of the Leader on his statements.*

#### **7 Statements by Members of the Cabinet**

The Council is asked to note any statements made by Members of the Cabinet (Portfolio Holders).

*Councillors may then ask questions of the Portfolio Holders on their statements.*

#### **8 Annual State of the Tendring District Statement by the Leader of the Council**

The Council will receive the annual State of the Tendring District Statement from the Leader of the Council.

#### **9 Petitions to Council**

The Council will consider any petition(s) received in accordance with the Scheme approved by the Council.

**10 Questions Pursuant to Council Procedure Rule 10.1 (Pages 13 - 14)**

Subject to the required notice being given, members of the public can ask questions of the Leader of the Council, Portfolio Holders or Chairmen of Committees.

The Chairman shall determine the number of questions to be tabled at a particular meeting in order to limit the time for questions and answers to 21 minutes.

There is one question from a member of the public on this occasion.

**11 Report of the Leader of the Council - Urgent Cabinet or Portfolio Holder Decisions**

The Council will receive a report (if any) on any Cabinet or Portfolio Holder Decisions taken as a matter of urgency in accordance with Access to Information Procedure Rule 16.2, Budget and Policy Framework Procedure Rule 6(b) and/or Overview and Scrutiny Procedure Rule 18(i).

**12 Minutes of Committees (Pages 15 - 84)**

The Council will receive the minutes of the following Committees:

- (a) Community Leadership Overview & Scrutiny of Monday 30 November 2020;
- (b) Resources and Services Overview & Scrutiny of Thursday 14 January 2021;
- (c) Resources and Services Overview & Scrutiny of Monday 1 February 2021;
- (d) Standards of Wednesday 3 February 2021;
- (e) Community Leadership Overview & Scrutiny of Monday 8 February 2021;
- (f) Audit of Thursday 25 February 2021;
- (g) Human Resources & Council Tax of Thursday 25 February 2021; and
- (h) Community Leadership Overview & Scrutiny of Monday 1 March 2021.

**NOTES:** (1) The above minutes are presented to Council for information only. Members can ask questions on their contents to the relevant Chairman but questions as to the accuracy of the minutes must be asked at the meeting of the Committee when the relevant minutes are approved as a correct record; and

- (2) Where any recommendations to Council have been made by those Committees, these are included within separate reports for Council to decide upon (i.e. by noting the minutes those recommendations are not approved at this stage of the proceedings).

**13 Motions to Council**

In accordance with the provisions of Council Procedure Rule 12, the Council will consider any Motion(s) to Council submitted by Councillors to this meeting.

**14 Motion to Council - Development Sites for Council Housing (Pages 85 - 96)**

Pursuant to the provisions of Council Procedure Rule 12.5 the Council will consider further the following Motion to Council (which was submitted by Councillor Gina Placey to the meeting of the Council held on 24 November 2020 and which was referred to the Cabinet for its consideration in accordance with the provisions of Council Procedure Rule 12.4):-

*“(a) That this Council acknowledges that its recently adopted Housing Strategy now gives a different context to the Portfolio Holder decisions in January 2019 to dispose of three pieces of Council owned land at Crome Road, Clacton-on-Sea; Dover Road, Brightlingsea; and Hilton Close, Manningtree and to seek planning permission for housing developments on those sites in order to maximise the income from such disposals; and*

*(b) That this Council now considers those sites to be suitable for building council houses especially as two of them already have planning permission.”*

The Cabinet considered Councillor Placey’s motion at its meetings held on 18 December 2020 and 19 February 2021. The Portfolio Holders’ joint report submitted to that February meeting together with the relevant Minute are included within the Council Book.

**15 Recommendations from the Cabinet**

The Council is asked to consider any recommendations submitted to it by the Cabinet.

**16 Reports Submitted to the Council by an Overview and Scrutiny Committee - Reference from the Community Leadership Overview and Scrutiny Committee - A.1 - Mitigation Measures for Impact of Public Firework Displays (Pages 97 - 106)**

Further to Council’s decision taken on this matter at its meeting held on 24 November 2020 (Minute 47) the Council is asked to consider the recommendations submitted to it by the Community Leadership Overview and Scrutiny Committee.

**17 Report of the Chief Executive - A.2 - Change in Membership of Political Groups and the Dissolution of the UKIP Group (Pages 107 - 108)**

To inform Council of a change in the membership of the Conservative political group and the dissolution of the UKIP political group on the Council.

**18 Report of the Monitoring Officer - A.3 - Review of the Council's Constitution (Pages 109 - 148)**

The Council is asked to consider the recommended changes to the Constitution put forward by the Cabinet following a review undertaken by the Corporate Finance and Governance Portfolio Holder through a Working Party constituted for this purpose.

**19 Report of the Monitoring Officer - A.4 - Adoption of an Executive and Overview & Scrutiny Protocol (Pages 149 - 192)**

The Council is asked to consider the adoption of a proposed Executive and Overview & Scrutiny Protocol following its consideration by the Cabinet and the Council’s two overview and scrutiny committees.

**20 Report of the Monitoring Officer - A.5 - The Planning Committee's Public Speaking Scheme (Pages 193 - 234)**

The Council is asked to consider the recommended change to the Planning Committee's Public Speaking Scheme put forward by that Committee.

**21 Report of the Assistant Director (Partnerships) - A.6 - Pay Policy Statement 2021/22 (Pages 235 - 248)**

Council's approval is sought in respect of the Pay Policy Statement for 2021/22.

**22 Questions Pursuant to Council Procedure Rule 11.2 (Pages 249 - 250)**

Subject to the required notice being given, Members of the Council can ask questions of the Chairman of the Council, the Leader of the Council, Portfolio Holders or Chairmen of Committees.

The time allocated for receiving and disposing of questions shall be a maximum of 30 minutes. Any question not disposed of at the end of this time shall be the subject of a written response, copied to all Members the following working day unless withdrawn by the questioner.

Two questions have been received, on notice, from Members of the Council on this occasion.

**23 Urgent Matters for Debate**

The Council will consider any urgent matters submitted in accordance with Council Procedure Rules 3(xv), 11.3(b) and/or 13(p).

**Date of the Next Scheduled Meeting of the Council**

Tuesday, 27 April 2021 at 7.30 pm – Annual Meeting of the Council